

**Thomas Memorial Library Board of Trustees**  
**Minutes of Meeting: Thursday, November 8, 2012 at 6:30 pm**

**In Attendance:**

RuthAnne Haley, *Chair*  
Ken Piper, *Secretary*  
Molly MacAuslan, Blaine Grimes, Judith McManamy and Lee Ritty, *Trustees*  
Jay Scherma, *Library Director*  
Jessica Sullivan, *Town Councilor*

**Absent:**

Julia Bassett Schwerin, *Trustee*

**Agenda:**

- 1. Call to Order:** 6:30 PM **RuthAnne**
- 2. Approval of Meeting Minutes**
  - A motion was made to accept the minutes of the October 18, 2012 meeting by Blaine and seconded by Judy.
  - The motion was unanimously approved.
- 3. Director's Report for October 2012**
  - Over two month period there have been over 50 programs and 1300 attendees.
  - Circulation is up 7.5% over past month and 2.5% of prior year.
  - TML held 3 months of tours with 28 people attending.
  - 3 Teas were held with 18 people attending.
  - TML held an Open House that was only attended by 4 people.
- 4. Update from the PAC for a new TML**
  - Jessica discussed regrouping and election results.
- 5. TMLF Board of Directors vacancies.**
  - The Board of Trustees recommended Tyler Patterson to fill a seat on the TMLF.
    - The motion was made by Blaine and seconded by Lee.
    - The motion was unanimously approved.
  - The Board of Trustees recommended Derek Converse to fill a seat on the TMLF.
    - The motion was made by Lee and seconded by Ken.
    - The motion was unanimously approved.
- 6. Fine Amnesty for Food Drive**
  - The Board of Trustees recommended to the Town Council the authorization of an overdue fines amnesty in exchange for the donation of non-perishable goods between December 5 and 19th.
    - The motion was made by Lee and seconded by Judy.
    - The motion was unanimously approved.

**7. Confirmation of Meeting:** The next TMLBoT meeting is scheduled for Thursday, December 20, 2012 at 6:30 PM in the Community Room of the TML.

**8. Adjournment:** 7:21 PM.

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### **Citizen Participation at Meetings & Workshops**

**TMLBoT Meetings and workshops:** The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.